

## **Position: EarlyON Registered Early Childhood Educator**

**Description:** As an RECE in our EarlyON programs, you are a dynamic, passionate professional, committed to the wellbeing of families. Your understanding of child development along with creative and innovative programming skills will provide a stimulating learning experience for children and their families and develop positive relationships based on acceptance, a sense of belonging and respect.

### **Key Responsibilities**

- Provide welcoming and inclusive environments and high-quality programs where families have a strong sense of value and belonging
- Ability to deliver programs virtually as needed
- Develop and implement an inquiry based curriculum utilizing the core concepts of Reggio Emilia and How Does Learning Happen
- Model and include parents in the process of understanding how their children are learning through play during the program
- Foster opportunities for parents and children to connect with each other and create meaningful peer relationships within the programs
- Facilitate appropriate connections for families to OPCC Family Support Coordinator, community resources, services and agencies that meet their needs and have a positive impact
- Engage parents and caregivers in intentional conversations and experiences, sharing information on child development, inquiry based learning and other important information that supports their journey in their role as their child's first teacher
- Keep accurate daily records, including attendance, daily log book, participant records and program statistics
- Create and maintain an environment that protects the health, security and wellbeing of children and their families including compliance with all Covid19 protocols
- Document learning stories based on activities in the programs
- Utilize a variety of teaching techniques including modeling, active listening, observing, questioning, demonstrating supporting and encouraging children
- Create an atmosphere which builds upon individual learning styles, interests and celebrates the cultural and ethnic diversity of the families
- Establish and maintain collaborative relationships with colleagues, parents and community professionals
- Participate in community and special events as required
- Maintain a healthy and safe working environment for self and others
- Perform other duties as assigned

### **REQUIRED:**

- Registered Early Childhood Educator (RECE) in good standing with the College of Early Childhood Educators
- Valid certificate in Standard First Aid including Infant/child CPR
- Comfort with technology to deliver virtual programs
- Current (within 6 months) criminal reference check and vulnerable sector screening
- Flexibility to work days, evenings and weekends and accommodate changing schedules
- Access to reliable transportation as there are several locations
- Understanding of early childhood development and family support principles
- Working knowledge of inquiry based learning, documentation and How Does Learning Happen

**ASSETS:**

- Strong relationship building skills
- Clear communication skills both written and oral
- Can work both independently and collaborate as part of a team
- Familiar with local community resources and services that support families with young children
- Possess a high level of comfort and confidence with working with parents and caregivers
- Fluency in a second language
- Knowledge/experience in outdoor education

OPCC is an equal opportunity employer supporting a culture of diversity and accessibility. OPCC is committed to accommodating applicants with disabilities during the recruitment process. Please notify us if you require accommodation and we will work with you to determine how to meet your need.

Only those qualified candidates will be contacted. We thank you in advance for your interest.

**Compensation:** This is a permanent part time position, 20+ hours per week including evenings and weekends.

Salary Range: \$18.00-\$23.00 per hour

Our team benefits from flexible schedules, paid sick days, paid professional learning time and planning time.